

SAN JUAN COUNTY PUBLIC HOSPITAL DISTRICT No. 2
Board of Commissioners
Special Meeting - Thursday, May 18, 2017

Commissioners Present: Albert Berger, Christa Campbell, Iris Graville, Jim Orcutt, Becky Presley

CALL TO ORDER: Becky Presley called the meeting to order at 5:30 PM.

Administration of the Oath of Office – Diana Hancock administered and notarized the oath of office to the five commissioners.

CONSENT AGENDA:

New Business

- Governing Board Bylaws – Commissioners reviewed the boilerplate bylaws and recommended modification to include the date, time, and location of regular meetings: Fourth Thursday of the month, 5:30 PM at Grace Church Social Hall. Albert Berger moved, Jim Orcutt seconded, and bylaws adopted unanimously. Bylaws will be posted to the PHD website (when it's developed).
- Initial officers of the board - the following officers were elected unanimously:
 - President – Christa Campbell
 - Secretary – Iris GravilleChrista Campbell chaired the rest of the meeting.
- Resolutions
 - Resolution 2017-1 Selection of the San Juan County Treasurer (Rhonda Pederson) as ex officio treasurer of the PHD. Presented; to be considered at next meeting.
 - Resolution 2017-2 Selection of the San Juan County Auditor (F. Milene Henley) as District Auditor. Presented; to be considered at next meeting.
 - Resolution 2017-3 Establish General Fund for Hospital District. Presented; to be considered at next meeting.
 - Resolution 2017-4 San Juan County Treasurer to Issue Interest-bearing Warrants. Presented; to be considered at next meeting.
- Budget – Jim Orcutt reminded the board that we must develop a preliminary budget and decide the levy rate before we can pay anything. Budget discussion will begin at next meeting.

- Process to identify and select the District Superintendent. Christa Campbell reported that Debra Wiggs of V2V (the consultant who has worked with Catherine Washburn Medical Association (CWMA) as well as San Juan County Public Hospital District #1) has submitted proposals to do board training and to serve as interim superintendent. Christa will contact Debra Wiggs to meet with us at the next regular meeting about her proposal as interim superintendent. Christa also will contact San Juan County Hospital District #1 Superintendent Pamela Hutchins about meeting with the board regarding this role.
- Appoint Legal Counsel – CWMA has worked with attorneys Brad Berg and Lori Nomura of Foster Pepper for negotiation with University of Washington Physician Network (UWPN). Because the PHD must sign a Clinical Support Agreement with UWPN on or before June 15, legal counsel is needed immediately. Jim Orcutt moved that we contract with Foster Pepper as interim legal counsel. Amended Motion amended to include, pending receipt of contract from Foster Pepper. Becky Presley seconded. Motion and amendment passed unanimously. Christa will request draft contract for next meeting.
- Appoint negotiating team —The board appointed Christa Campbell and Albert Berger to serve as members of the negotiation team with legal counsel about agreements.
- Appoint liaison with San Juan County Treasurer – The board appointed Jim Orcutt to serve as liaison. Jim reported that on the board’s behalf, he asked the San Juan County Auditor to apply for an Employer Identification Number (EIN) with the alias of Lopez Island Hospital District. EIN received from Internal Revenue Service.

Audience Participation: Public comments given by Dan Post, Jerry Sturgill, Chris Bangsune, Jim Ghiglione. As Lopez Island Fire/EMS Fire Chief, Jim presented a letter to the board expressing appreciation from the Lopez Island Fire District Commissioners as well as concerns about maintaining the emergent care relationship between Lopez Island Fire & EMS and the Lopez Medical Clinic.

Adjournment: Chair asked if any further business. There was none. Reviewed proposed agenda items for next meeting:

Draft Clinical Support Agreement

Preliminary Budget for PHD to go with UW proposed budget

V2V proposal

Foster Pepper contract

4 resolutions

San Juan superintendent

Meeting adjourned at 6:50 PM.

Signed by Chairperson

Attest: Iris Graville, Secretary