

SAN JUAN COUNTY PUBLIC HOSPITAL DISTRICT No. 2
Board of Commissioners
Regular Meeting Minutes
Thursday, June 8, 2017

Commissioner Attendance:

Present: Albert Berger, Christa Campbell, Iris Graville, Jim Orcutt, Becky Presley

CALL TO ORDER: Board President Campbell called the meeting to order at 5:31pm.

CONSENT AGENDA:

Minutes of June 1, 2017 Regular Meeting – approved

Public Comment: Commissioner Campbell informed the public that the purpose of this period was for comments to the board and not conversations. Any questions would be placed under advisement, but that the public was asked to frame their participation in the form of a comment. Also she acknowledged that the meeting could be recorded but that anyone recording the meetings do so in a respectful manner and recognize they were doing so for the rest of the public awareness

Jerry Sturgill: Regarding the qualifications of new interim district superintendent.
Comment Period closed

ADDITIONS TO THE AGENDA:

New Business:

- PT Services Report: Commissioner Graville
- Healthcare Meeting Announcement: Commissioner Graville
- OPMA Clarification: Commissioner Orcutt

Superintendent Operations Report: Supt. Wiggs presented and reviewed a task list (available as separate document) outlining many of the components required to establish the hospital district as a functioning entity. In addition, she discussed the priority to build more detailed budget to present to the county to receive an advance against future tax revenue that will support the financial commitments of the district prior to the collection of those taxes. Next week she will be traveling to Friday Harbor to meet with the county auditor to continue to refine the budget before presenting to the commission for formal budget approval in November.

Old Business

- **Clinical Services Agreement Update:** Commissioner Berger reported that the district lawyer was in communication with the UWPN legal counsel and who was unavailable to review requested modifications until today or tomorrow. He expected the document by Monday and hoped that the requests as outlined in last week's report would be accepted as presented. He also reiterated with district counsel the time sensitivity regarding the documents execution and if timeline for June 15 could not be accommodated that an extension to June 30 would be requested.
- **Emergency Care Task Group Update:** Commissioner Presley noted that the meeting scheduled for 6/7/2017 was rescheduled for 6/9/2017 and there was no further information.
- **Startup Payment Financing:** Commissioner Campbell reported that based on a clarifying conversation between Supt. Wiggs and SJC Auditor Henley, SJC would not be able to loan LPHD funds in excess of a limited portion of the first half tax assessment for 2018. And that the draft budget drawn by Commissioner Orcutt would need to be revised to bring the budget in to balance. Removing the startup payment obligation brings the draft 2018 budget closer to being in balance and therefore external financing would be needed to cover the amount due June 15, 2017. Commissioner Campbell pointed to the proposed resolution (Resolution 2017-6) further discussion in the agenda. In addition Commissioner Campbell reported that Islanders Bank was available to

provide a possible long term financing solution. Supt. Wiggs intends to meet with Mr. Taylor from Islanders Bank next week to establish a banking relationship on behalf of the district.

- **Town Hall Meeting Reminder:** Supt. Wiggs introduce Jay Priebe, MBA, Director of Rural Primary Care Operations UW Medicine. He expressed his appreciation for the efforts of the community and the commitment UWPH has in partnering with the district.

New Business

- **Possible district office location:** Commissioner Campbell commented on possible available locations for a district office. She and Supt. Wiggs will be investigating possible options with consideration to the fiscal note.
- **Possible district logo contest:** Supt. Wiggs presented an idea to hold a logo contest within the Lopez community. She will be investigating what the process parameters would need to be to meet the RCW definitions and will report back at the next meeting.
- **Public Document and Open Public Meetings Act Training:** Supt. Wiggs commented on the participation by all of the commissioners in a webinar as a posted education meeting.
- **Physical Therapy Services:** Commissioner Graville reported a request to participate in discussion regarding on going physical therapy services in the community being led by the Catherine Washburn Medical Association. There are several considerations that need to be identified before further recommendations or actions can be considered.
- **Healthcare Related Activity:** Commissioner Graville announced a group of community members are participating in Healthcare For All – Washington. John Geyman, MD will be presenting at a meeting 4:30 pm 7/10 at Grace Church.
- **OPMA concern:** Commissioner Orcutt brought forward a request for clarification that participation in external work groups or ones convened at the direction of the commission may fall under the jurisdiction of the Open Public Meetings Act. Citing: *State Supreme Court Says Advisory Committees Are Not Subject to the OPMA* concern was duly noted by Commissioner Campbell and Supt. Wiggs was directed to contact advisory resources available through Association of Washington Hospital Districts for interpretation and clarification. She will report back to the commissioner at the next meeting.
- **Open Public Meetings Act and Public Records Training:** San Juan County Prosecutors office has offered to present a courtesy training session to the board. Ms. Wiggs will coordinate date and time.

Resolutions:

First Reading: Resolution 2017-6: To accept loan from Catherine Washburn Medical Association to accommodate the residual transition payment to the UW Physicians Network due June 15, 2017.

Public Comment: Commissioner Campbell offered another opportunity for public comment.

Liz Lafferty: Spoke to clarification of expectations for the hospital district bond.

Kim Foley: Spoke to Physical Therapy Services

Chris Bengston: Spoke to the expectation for services included in the hospital district bond measure

Adjournment: Commissioner Campbell asked if any further business. There was none. Meeting adjourned at 7:00 pm

Respectfully submitted,

Debra Wiggs, Superintendent
Recording Secretary

_____ Signed by Christa Campbell, Chairperson

_____ Attest: Iris Graville, District Secretary