

SAN JUAN COUNTY PUBLIC HOSPITAL DISTRICT No. 2

Board of Commissioners

Regular Meeting

Thursday, June 15, 2017

Commissioner Attendance:

Present: Albert Berger, Christa Campbell, Iris Graville, Jim Orcutt, Becky Presley

CALL TO ORDER: Board President Campbell called the meeting to order at 5:32pm.

CONSENT AGENDA:

Minutes of June 8, 2017 Regular Meeting – approved

PUBLIC COMMENT: A new process was introduced requesting that all who wish to make a public comment sign a registration sheet so that the Chair can effectively manage time.

Rip VanCamp: Comment in support of PT services (document attached)

Bruce Johnson – Community communication and updates needed

Mary Ann Riggs – Physical Therapy support

Kim Foley – Physical Therapy support and clarification

SUPERINTENDENT OPERATIONS REPORT: Supt. Wiggs updated actions on the task list (available as separate document). She is still waiting for a quote for district insurance. She reported spending Wednesday 6/14/2017 in Friday Harbor meeting with SJC Auditor, Milene Henley, to discuss budget and financing requirements; Amy Vira, from the Prosecuting Attorney's office regarding training for OPMA regarding email and text communications; and met Rhonda Pederson, SJC Treasurer. She met with Mike Taylor, Islanders Bank to discuss financing options for the district to cover the operations gap and short-term CWMA loan.

She recommended a logo contest for the community to identify the districts logo. Details for that contest will be forthcoming in the next couple of weeks. She expects to have an interim 2017 budget with recognition of the 2018 draft budget for the next meeting. Debra recommended that the board move to two meetings a month for the month of July and reassess for August. July 13 and 27 will be regularly scheduled meetings. There will be a meeting next week, June 22 and no further meetings in June.

OLD BUSINESS

Clinic Services Agreement update: Commissioners Berger/Campbell announced that the agreement for clinical services and administration of Lopez Medical Clinic has been finalized between University of Washington Physicians Network and the district. The critical terms regarding the subsidy cap were resolved with changes being approved by the district, with the exception of an additional \$25,000 being available for any new operations regulatory or legal requirements placed on the medical center annually.

The second subsidy payment for the transition is being covered by a 3 month bridge loan with a 4.5% interest rate from Catherine Washburn Medical Association with an expectation that the amount (\$286,950) will be refinanced through Islanders Bank using an available single source bond. It will take 60-90 days to get that financing in place.

Physical Therapy Services Workgroup update: Commissioner Graville reported that an article is being written to the community for the next CWMA newsletter. It will review the history regarding physical therapy services up to the current state and what activities are occurring to address future physical therapy services for the Lopez community. UWPN is willing to lease the current space to PT services, however that space is too small for current needs. The group is working with the physical therapists to explore options and create a budget. It is expected that some subsidy will be required from the community as last year the service operating under Island Hospital had a \$65,000 loss. In the short term, until UWPN takes over operation of the clinic, the service will continue to work under the auspices of Island Hospital.

Emergent Care Workgroup update: At the invitation of the board, Jay Priebe, UWPN Senior Director of Rural Clinics shared the summary from the May 31, 2017 emergent care task group answering the questions brought to the group at the meeting. (see attached copy) Jay also presented an update to questions 1 and 2 regarding the disposition of Dr. Bob Wilson's ability to continue in his role as Medical Control for the EMS program. Jay noted that as of this morning (6/15/2017) he had confirmation that Dr. Wilson would be able to participate in that role, if he so chose under his employment contract with UWPN. The details for how the role will function are to be determined by the Fire Chief and UWPN leadership.

Town Hall Meeting Reminder: UWPN with members from the district and CWMA will be presenting a Town Hall meeting to provide the community with information about the new clinical services agreement. 6/25/2017 2-4pm at the LCCA.

NEW BUSINESS:

Commissioner Training: At the recommendation of SJ County Council Member Jamie Stephens, Ms. Amy Vira, SJC prosecuting attorney will present continuing education for the Commissioners regarding the Open Public Meetings Act(OPMA) specific to email and text communications along with other OPMA information. The education will be held prior to the board meeting 7/13 at 4:30pm.

Resolutions:

Resolution 2017-6: To accept loan from Catherine Washburn Medical Association and loan agreement. Passed by unanimous affirmative roll call vote.

Resolution 2017-7: To enter into a Clinical Services Agreement with University of Washington Physicians Network to provide primary care services. Clinical Services agreement attached. Passed by unanimous affirmative roll call vote.

Additional Comment: Commissioner Berger and Campbell expressed their appreciation of the district for the work that members of the Catherine Washburn Medical Association to contributed to this project.

Additional Comment: Commissioner Orcutt noted in RCW's that the County Treasurer is to be notified 30 days before a loan commitment is made. Supt. Wiggs will investigate with MRSC and Rhonda Pederson, this concern given the time sensitivity of the agreement.

Adjournment: Commissioner Campbell asked if any further business. There was none. Meeting adjourned at 7:00 pm

Respectfully submitted,

Debra Wiggs, Superintendent
Recording Secretary

_____ Signed by Christa Campbell, Chairperson

_____ Attest: Iris Graville, District Secretary