



Wednesday, September 25, 2019
Board of Commissioners Regular Meeting

San Juan County Public Hospital District #2
4:30 pm – 6:30 pm
Lopez Island Fire & EMS Meeting Room

1. Opening Items (4:30 - 4:35)

Subject A. Call to Order

Meeting Sep 25, 2019 - Board of Commissioners Regular Meeting

Category 1. Opening Items (4:30 - 4:35)

Access Public

Type Action, Procedural

Recommended The meeting will be called to order by the Board Chair once there is a quorum.
Action

Subject B. Public Comment

Meeting Sep 25, 2019 - Board of Commissioners Regular Meeting

Category 1. Opening Items (4:30 - 4:35)

Access Public

Type Information, Procedural

The purpose of the public comment period is for the public to inform the Commissioners about their views on matters before the Board. The views expressed by the Public are very important to the Board. This item is not intended for debate and discussion with the public. Public comments will be limited to three (3) minutes.

2. Consent Agenda (4:35 - 4:40)

Subject A. Draft Regular Board Meeting Minutes

Meeting Sep 25, 2019 - Board of Commissioners Regular Meeting

Category 2. Consent Agenda (4:35 - 4:40)

Access Public

Type Action (Consent), Minutes

Recommended Action Approval as part of the Consent Agenda

Minutes [View Minutes](#) for Aug 28, 2019 - Board of Commissioners Regular Meeting

The August 28, 2019 Regular Board Meeting Minutes have been reviewed by the LIHD Secretary and are submitted for approval as part of the Consent Agenda.

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Subject B. AP Voucher Report

Meeting Sep 25, 2019 - Board of Commissioners Regular Meeting

Category 2. Consent Agenda (4:35 - 4:40)

Access Public

Type Action (Consent)

Recommended Action Approval as part of the Consent Agenda

The September 12th AP Voucher Report, in the amount of \$1,617.33, was authorized by the Auditing Officer and is now presented to the Board for final approval.

File Attachments

[AP Claim Form SJCPHD#2 2019_September_12_signed.pdf \(294 KB\)](#)

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Subject C. Approval of Consent Agenda

Meeting Sep 25, 2019 - Board of Commissioners Regular Meeting

Category 2. Consent Agenda (4:35 - 4:40)

Access Public

Type Action (Consent)

Recommended Action Recommend approval of items on the Consent Agenda.

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

3. Committee Reports (4:40 - 5:15)

Subject	A. Finance Committee - 2020 Budget & Levy, and updated 5-year Cash Flow Analysis
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Meeting	Sep 25, 2019 - Board of Commissioners Regular Meeting
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Category	3. Committee Reports (4:40 - 5:15)
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Access	Public
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Type	Discussion, Information, Reports
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The Superintendent, on behalf of the Finance Committee, will present an updated draft of the District's FY 2020 budget and 5-year cash flow analysis. This will be brought back to the October 23rd Board meeting, at which time a final draft will be posted online to coincide with the two-week legal notice requirement. A Special Board meeting to review the 2020 Budget and Levy is scheduled for November 6th.

Based on Board feedback at the August meeting, expense items have been rounded up/down to be even numbers. The Superintendent has assumed a reasonable number of meetings, rather than the maximum stipend available, should all five Commissioners elect to rescind their salary waivers in 2020. Listed below are a few additional updates.

Revenue

1. CWMA Revenue of \$1,200 starting in 2020, and throughout the 5 years, to show reimbursement for HealthMatters 2.0.
2. Property Tax continues to be discounted 4% from total levy, and 1% annual increase is built into Revenue assumptions.

Expense

1. Annual Commissioner compensation of \$15,360, based on all 5 Commissioners attending 24 meetings/year at \$128/meeting. Assumed: 13 Board meetings, 6 Committee meetings, 4 days for Conferences and 1 Misc/Other meeting.
2. After approved increase of 4% for 2020, there is a 3% annual increase in the Superintendent's compensation going forward.

Other Considerations - not currently in the model

1. Additional Expense and/or reduced Revenue in UWNC budget when Dr. Wilson is on medical leave.
2. Are there other staffing/support/training considerations we should consider based on Health Care Survey results?
3. Does the Board want to consider other programs to support with savings from UWNC's FY '19 subsidy?
4. Lopez Island PT 2020 proposal includes an additional \$30,000 in support subsidy (attached).

Budget worksheet draft is pending reconciliation with the updated 5-year Cash Flow Analysis (received and added at 8:47 pm on 9/23). The Agenda will be updated with the final budget documents on Tuesday, 9/24.

File Attachments

[Preliminary Levy Worksheet_90420129.pdf \(75 KB\)](#)
[Historical with 5-Year Forecast 2019 09-23 DRAFT.pdf \(836 KB\)](#)
[2020 Monthly Forecast 2019 09-23 DRAFT.pdf \(838 KB\)](#)
[2019 Monthly Forecast 2019 09-23 DRAFT.pdf \(840 KB\)](#)
[LIPT 2020 budget.pdf \(119 KB\)](#)
[LIHD_2020 Budget_v92519.pdf \(923 KB\)](#)

Admin Content

1.

Subject B. Quality Committee

Meeting Sep 25, 2019 - Board of Commissioners Regular Meeting

Category 3. Committee Reports (4:40 - 5:15)

Access Public

Type Information

The Quality Committee is scheduled to meet with the Medical Director for UW Medicine Lopez Island Clinic on October 1st and the Lopez Island PT practice on October 10th. Following those discussions, both LIPT and UW are scheduled to present their respective Annual Reports to the Board in October.

Subject C. Communications Committee

Meeting Sep 25, 2019 - Board of Commissioners Regular Meeting

Category 3. Committee Reports (4:40 - 5:15)

Access Public

Type Information

The Communications Committee will get back together in the fall to review the draft Communication Policy that the Chair and Superintendent created in June. It's expected that document will be brought to the Board for an initial review at the November Board meeting.

4. Operations Reports (5:15 - 5:45)

Subject A. Monthly Financial Reports

Meeting Sep 25, 2019 - Board of Commissioners Regular Meeting

Category 4. Operations Reports (5:15 - 5:45)

Access Public

Type Discussion, Information, Reports

The Superintendent will review financial results for the month ending August 31, 2019. Monthly highlights include:

I. Treasurers Report - the General Fund Ending Cash Balance is \$677,620 as of 8/31/19. We will be submitting the full UWNC payments due which include the FY '18 balance (\$78,999) and the FY '19 (\$475,528) for a total of \$554,527.

II. Revenue Report - Revenue received includes just over \$4,100 associated with Property Taxes and \$1,000 in Insurance Recoveries from Orcas Island Health Care District for the month's of August and the missing February recovery.

III. Expenditure Report - The majority of the expense associated with the Accountability Audit was paid in August.

File Attachments

[6531glExpStatusRpt_Aug 2019.pdf \(109 KB\)](#)

[6531glRevDetailRpt_Aug 2019.pdf \(105 KB\)](#)

[LIHD_6531MoFinancial_2019_Aug.pdf \(73 KB\)](#)

Subject B. Update on Sikstrom Fund

Meeting Sep 25, 2019 - Board of Commissioners Regular Meeting

Category 4. Operations Reports (5:15 - 5:45)

Access Public

Type Discussion, Information

Superintendent Presson was invited to a meeting convened by CWMA on the evening of 9/23 at the Family Resource Center. All health care stakeholders in the community were invited, and the purpose is to find ways to increase the use of the Sikstrom fund. The hope is that by working together we can get more donations into the community.

This aligns with efforts the LIHD has wanted to pursue in support of Lopezians without health insurance.

Subject C. Update on Hispanic Health Care Survey

Meeting Sep 25, 2019 - Board of Commissioners Regular Meeting

Category 4. Operations Reports (5:15 - 5:45)

Access Public

Type Information

Superintendent Presson will provide an update on the response to the 2019 Hispanic Health Care Survey.

Subject D. Update on Premera/Lifewise

Meeting Sep 25, 2019 - Board of Commissioners Regular Meeting

Category 4. Operations Reports (5:15 - 5:45)

Access Public

Type Information

The Superintendent will provide an update on her ongoing conversations with Premera, and what activities are taking place as Premera prepares to replace Kaiser Permanente in San Juan County with their Lifewise Health Plan of WA.

Subject **E. Articles of Interest**

Meeting Sep 25, 2019 - Board of Commissioners Regular Meeting

Category 4. Operations Reports (5:15 - 5:45)

Access Public

Type Information

Every month, Superintendent Presson shares articles that are relevant to the health care discussion. This helps inform local health care issues by providing insights into the larger health care industry. Others are encouraged to submit articles to be shared with the Board.

Articles this month speak to some of what will be discussed in the LIFRC item in the Old Business Section.

File Attachments
[allscripts-wp-september-2019.pdf \(6,249 KB\)](#)

5. Old Business (5:45 - 6:15)

Subject **A. Lopez Island Family Resource Center - Support of the Open Source Wellness program**

Meeting Sep 25, 2019 - Board of Commissioners Regular Meeting

Category 5. Old Business (5:45 - 6:15)

Access Public

Type Information

The Board is continuing to evaluate the appropriate types of services and contracts to enter into that provide value to the community. There has been discussion around the idea of wellness benefits, and the perceived gap of preventive type services in the community. In addition to having an interest in supporting wellness programs called out in the Health Care Survey, it might be of interest to learn that in 2018 the legislature added wellness facilities and services to types of functions a PHD is authorized to provide.

As reflected in [RCW 70.44.007](#):

(1) "Other health care facilities" means nursing home, extended care, long-term care, outpatient, and rehabilitative facilities; ambulances; facilities that promote health, wellness, and prevention of illness and injury; and such other facilities as are appropriate to the health and wellness needs of the population served.

(2) "Other health care services" means nursing home, extended care, long-term care, outpatient, rehabilitative, and ambulance services; services that promote health, wellness, and prevention of illness and injury; and such other services as are appropriate to the health needs of the population served.

The [final bill report](#) for HB 2539 explains:

The terms other health care facilities and other health care services are expanded. Other health care facilities include facilities that promote health, wellness, and the prevention of illness and injury. Other health care services is expanded to include services that promote health, wellness, and the prevention of illness and injury.

Discussions and evaluation continues specific to supporting Lopez Island Family Resource Center's rollout of the Open Source Wellness program. Commissioners Orcutt and Berger had an initial discussion with the co-founders and talked about their results to-date and how they could customize measures to meet the needs of the population on Lopez. The OSW program is being implemented by the Lopez Island

Family Resource Center in January 2020, and LIFRC has hired 4 coaches from the community. They will be undergoing training with the OSW team next month, and in November the OSW team will travel to Lopez to provide a hands on demonstration of the program for health care stakeholders in the community.

6. New Business (6:15 - 6:25)

Subject	A. October Draft Agenda and meeting time
Meeting	Sep 25, 2019 - Board of Commissioners Regular Meeting
Category	6. New Business (6:15 - 6:25)
Access	Public
Type	Action, Discussion, Information

The UW Medicine Lopez Island Clinic is scheduled to present their Annual Report at the October Board meeting. The Superintendent has also scheduled a presentation by the Lopez Island PT Practice. The PT staff has asked if we can begin the meeting at least 30 minutes early as they are only available until 4:30 pm on 10/23, and UW expects their presentation to take 90 minutes.

The Board is being asked to consider starting the October Regular Board meeting earlier than normal. In addition, Superintendent Presson would like to solicit feedback from the Commissioners as she works with UWNC and LIPT on their presentations. Both entities are entering the final year of the negotiated subsidy Agreements. As such, it's a good to assess performance and contemplate changes to any ongoing Agreement(s).

The current Clinical Service Agreements can be found on the District website under the Governing Documents tab.

7. Closing Items (6:25 - 6:30)

Subject	A. Commissioner Comments
Meeting	Sep 25, 2019 - Board of Commissioners Regular Meeting
Category	7. Closing Items (6:25 - 6:30)
Access	Public
Type	Discussion, Information

Commissioners will report on any meetings they attended in their official capacity, or other items of interest they would like to share with the Board that weren't addressed in one of the formal Agenda items.

Subject	B. Upcoming Meetings and Key Activities
Meeting	Sep 25, 2019 - Board of Commissioners Regular Meeting
Category	7. Closing Items (6:25 - 6:30)
Access	Public
Type	Information

A list of upcoming Board and Committee meetings, as well as other key activities of the Board, are summarized below:

- a. Orcas Island Health Care District Town Hall meetings - October 5th (3-5) and 28th (5:30 - 7:30)**
- b. Premera meetings on Orcas and San Juan Islands - October 15/16**
- c. LIHD Regular Board Meeting – October 23, 2019**
- d. UW Medicine Lopez Island Clinic Annual Report to the Board - October 23, 2019**
- e. Lopez Island PT Annual Report to the Board - October 23, 2019**
- f. Special Meeting - LIHD 2020 Budget & Levy, Public Hearing**

Subject	C. Meeting Adjournment
Meeting	Sep 25, 2019 - Board of Commissioners Regular Meeting
Category	7. Closing Items (6:25 - 6:30)
Access	Public
Type	Action, Procedural
Recommended Action	At the conclusion of all business, the Chair will entertain a motion to adjourn the meeting.