



Wednesday, November 13, 2019
Board of Commissioners Regular Meeting

San Juan County Public Hospital District #2
4:30 pm – 6:30 pm
Lopez Island Fire & EMS Meeting Room

1. Opening Items

Subject A. Call to Order

Meeting Nov 13, 2019 - Board of Commissioners Regular Meeting

Category 1. Opening Items

Access Public

Type Action, Procedural

Recommended The meeting will be called to order by the Board Chair once there is a quorum.
Action

Subject B. Public Comment

Meeting Nov 13, 2019 - Board of Commissioners Regular Meeting

Category 1. Opening Items

Access Public

Type Information, Procedural

The purpose of the public comment period is for the public to inform the Commissioners about their views on matters before the Board. The views expressed by the Public are very important to the Board. This item is not intended for debate and discussion with the public. Public comments will be limited to three (3) minutes.

2. Consent Agenda (4:30 - 4:40)

Subject A. Draft 9/25 Regular Board Meeting Minutes

Meeting Nov 13, 2019 - Board of Commissioners Regular Meeting

Category 2. Consent Agenda (4:30 - 4:40)

Access Public

Type Action (Consent), Minutes

Recommended Action Approval as part of the Consent Agenda

Minutes [View Minutes](#) for Sep 25, 2019 - Board of Commissioners Regular Meeting

The September 25, 2019 Regular Board Meeting Minutes are submitted for approval as part of the Consent Agenda.

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Subject B. Draft 10/23 Regular Board Meeting Minutes

Meeting Nov 13, 2019 - Board of Commissioners Regular Meeting

Category 2. Consent Agenda (4:30 - 4:40)

Access Public

Type Action (Consent), Minutes

Recommended Action Approval as part of the Consent Agenda

Minutes [View Minutes](#) for Oct 23, 2019 - Board of Commissioners Regular Meeting

The October 23, 2019 Regular Board Meeting Minutes are submitted for approval as part of the Consent Agenda.

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Subject C. Draft 11/6 Special Board Meeting Minutes

Meeting Nov 13, 2019 - Board of Commissioners Regular Meeting

Category 2. Consent Agenda (4:30 - 4:40)

Access Public

Type Action (Consent), Minutes

Recommended Action Approval as part of the Consent Agenda

Minutes [View Minutes](#) for Nov 6, 2019 - Board of Commissioners Special Meeting

The November 6, 2019 Special Board Meeting Minutes are submitted for approval as part of the Consent Agenda.

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Subject D. AP Voucher Report

Meeting Nov 13, 2019 - Board of Commissioners Regular Meeting

Category 2. Consent Agenda (4:30 - 4:40)

Access Public

Type Action (Consent)

Recommended Action Approval as part of the Consent Agenda

The October 17, 2019 AP Voucher Report, in the amount of \$568,738.02, was authorized by the Auditing Officer and is now presented to the Board for final approval. The report includes all outstanding subsidy payments to UW Medicine and has been received by UW.

File Attachments

[AP Claim Form SJCPHD#2 2019_October_17_signed.pdf \(597 KB\)](#)

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Subject E. Approval of Consent Agenda

Meeting Nov 13, 2019 - Board of Commissioners Regular Meeting

Category 2. Consent Agenda (4:30 - 4:40)

Access Public

Type	Action (Consent)
Recommended Action	Recommend approval of items on the Consent Agenda.

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

3. Strategic Planning (4:40 - 6:00)

Subject	A. Strategic Planning
Meeting	Nov 13, 2019 - Board of Commissioners Regular Meeting
Category	3. Strategic Planning (4:40 - 6:00)
Access	Public
Type	Discussion, Information

A first step in this process is to revisit the Board's 2017 development of the LIHD Mission Statement. This was one of the first activities of the newly elected Board, and the Mission was to "ensure high quality, island-appropriate health care services are available now and into the future".

As the Commissioners have been in office for several years, it's also a good time to revisit what was envisioned in the early stage of development to make sure it's relevant to the actual work. Taking the next step to define the values and vision of the LIHD will ensure each strategy aligns with those values. From there, it will be easier to set goals within each strategic initiative, and that will facilitate the answers to many of the questions outlined above.

A sample Strategic Plan from the Olympic Medical Center, OMC PHD, and the PeaceHealth most recent Community Health Needs Assessment (CHNA) are attached for reference. Also attached is the initial Prospectus that was used when marketing the Clinic to potential partners. The Bylaws and Clinical Services Agreements can be found on the District website under the Governing Documents tab.

The District is also approaching the last year of the current Clinical Services Agreement (CSA) with both Lopez Island PT and UW Medicine, and the Board will need to determine what modifications they would like to see in the renewal term.

Changes could include:

1. Value Based Approach
2. Clinic Model in light of change in Medical Director
3. Coverage for providers and succession planning
4. Future delivery on new Services/Program
5. Innovations and supporting community based care model

Other strategic questions to be answered/explored include:

1. What role do the Commissioners see the District playing in a community approach to health care
2. What other types of programs/services could be or are on the horizon (e.g. OSW, Community Paramedicine, Long-term Care, emergency medical transport)
3. How will the Board assess the value of any additional programs/services?
4. Is there a need for Work Groups to focus on different areas of work?

File Attachments

[Lopez Island Medical Clinic summary_2017.pdf \(630 KB\)](#)

[Sample_PHD_StrategicPlan2019-2022.pdf \(4,876 KB\)](#)

[CHNA_2019-2022_peace_island_medical_center.pdf \(1,599 KB\)](#)

4. New Business (6:00 - 6:15)

Subject	A. Interisland Health Care Foundation LTC
Meeting	Nov 13, 2019 - Board of Commissioners Regular Meeting
Category	4. New Business (6:00 - 6:15)
Access	Public
Type	

This item is related to an earlier presentation to the Board by the Interisland Health Care Foundation. Both Peace Island Medical Center (PIMC) and San Juan County PHD #1 are on the Interisland Board. They have each committed to be one of the three health care providers to apply for a HRSA planning grant of \$100,000, and SJCPHD #1 has committed to be the applicant agency. Since SJCPHD #1 has been awarded two previous HRSA grants, there's a high probability this will also be successful. The importance of planning for long-term care needs across the County makes pursuit of this planning grant attractive.

The grant application must demonstrate strong support from other health care entities in the County, and the planning grant will be awarded to a network of organizations that have not previously worked together. Now that there are three Public Hospital Districts in the County, this offers a good opportunity to start working together on a shared need.

The Superintendent for SJCPHD#1 must be able to inform Health Facilities Planning & Development who will represent the third entity in the network. The grant is November 29, 2019 and a short summary is below.

HRSA RURAL HEALTH NETWORK DEVELOPMENT PLANNING GRANT

Program Description: Funding for the development of integrated health care network. This grant is intended to support network participants who do not have a history of formal collaborative efforts. Network Planning goals are: (i) to achieve efficiencies; (ii) to expand access to, coordinate, and improve the quality of essential health care services; and (iii) to strengthen the rural health care system as a whole.

The applicant must be rural nonprofit private or rural public entity that represents a consortium/network composed of three or more health care providers.

See:

<https://www.hrsa.gov/ruralhealth/programopportunities/fundingopportunities>

File Attachments

[HFPD Long Term Care Survey Summary Revised FINAL110119.pdf \(299 KB\)](#)

[DRAFT MOU HRSA GRANT for PHD 2 and 3 110419.pdf \(130 KB\)](#)

5. Closing Items (6:16 - 6:30)

Subject **A. Commissioner Comments**

Meeting Nov 13, 2019 - Board of Commissioners Regular Meeting

Category 5. Closing Items (6:16 - 6:30)

Access Public

Type Discussion, Information

Commissioners will report on any meetings they attended in their official capacity, or other items of interest they would like to share with the Board that weren't addressed in one of the formal Agenda items.

Since the last Board meeting, Commissioner Presley and Superintendent Presson attended the November 12th staff meeting at the UW Medicine Lopez Island Clinic. Commissioner Presley will provide an update from that meeting.

Subject **B. Upcoming Meetings and Key Activities**

Meeting Nov 13, 2019 - Board of Commissioners Regular Meeting

Category 5. Closing Items (6:16 - 6:30)

Access Public

Type Information

A list of upcoming Board and Committee meetings, as well as other key activities of the Board, are summarized below:

1. Lopez Island FRC/OSW Open House - November 14th; from 6 - 8 pm
2. Premera/LifeWise visit - TBD
3. Quest call with UW - November 27th
4. Mark Bresnic on Lopez - December 5th
5. Clinic Staff Meeting - December 10th
6. Dr. Matt Jaffy on Lopez - December 17th
7. LIHD Regular Board Meeting - December 18th
8. LIHD Strategic Planning Board Meeting - TBD
9. LIHD Quality Committee meeting with LIPT - TBD
10. HealthMatters 2.0 Winter Issue - published January 15th

Subject	C. Meeting Adjournment
Meeting	Nov 13, 2019 - Board of Commissioners Regular Meeting
Category	5. Closing Items (6:16 - 6:30)
Access	Public
Type	Action, Procedural
Recommended Action	At the conclusion of all business, the Chair will adjourn the meeting.