

**San Juan County Public Hospital District #2
Dbá Lopez Island Hospital District (LIHD)**

**Board of Commissioners
Regular Meeting
Lopez Island Fire & EMS - Meeting Room**

**Wednesday, November 13, 2019
4:30 pm - 6:30 pm**

Commissioners Present

Albert Berger
Christa Campbell (joined the meeting at 5:15 pm)
Iris Graville, Board Secretary
James Orcutt
Rebecca Presley, Board President

Commissioners Absent

None

Staff

Superintendent Presson

1. OPENING ITEMS

A. Call to Order - The meeting was called to order by Commissioner Presley, Board Chair, at 4:30 pm.

B. Public Comment - Kirm Taylor, representative from CWMA on facilities and equipment, provided a brief update on his work with the Clinic in regard to equipment needs. The Clinic recently submitted a list of items needed or in need of replacement. Once the list is complete, Kirm will contact UWNC to ensure the equipment purchased aligns with their protocols. CWMA has also been working with the Clinic Manager, and there is now a more formal process in place as to how future requests for equipment and maintenance will be handled.

2. CONSENT AGENDA

The Consent Agenda presented for action contained Minutes from the 9/25 and 10/23 Regular Meetings and 11/6 Special Meeting. There was also an AP Voucher Report dated 10/17 in the amount of \$568,738.02. Commissioner Graville asked for clarification as to when the Communications Policy & Procedure document would be brought back to the Board for Action, and it was confirmed that would happen at the December Board meeting. She also asked about the status of the Board's consideration of the Lopez Island Family Resource Center's new wellness program, OSW, and she would like to see that brought back to the Board for action.

MOVED by Commissioner Graville, seconded by Commissioner Berger to approve the consent Agenda as presented. VOTE 4:0:0. MOTION CARRIED.

The Superintendent asked the Board to consider an amended Levy Form that now factors in a slight refund that was identified by the County Assessor following the original motion to approve the form at the November 6th Special Meeting.

MOVED by Commissioner Orcutt, seconded by Commissioner Berger to adopt the Amended DOR Levy Certification which includes \$2,471.50 in Refunds. VOTE 4:0:0. MOTION CARRIED.

3. STRATEGIC PLANNING

The Board and Superintendent Presson spent time discussing their strategic priorities for the coming year. There was consensus of the Board that the first order of business is to execute the renewal term with UWNC. While the Board is aware of and interested in staying apprised of discussions taking place on Orcas, the Board wants to confirm the future of UWNC on Lopez is not tied to whatever direction is taken on Orcas. There was a recognition of all that has changed in the past 2 1/2 years and the fact that Clinic visits have been relatively close to historical levels is impressive. The Board directed Superintendent Presson to work with Commissioners Presley and Campbell to draft proposed amendments to the existing Clinical Services Agreement (CSA) and review with UWNC. The Superintendent was also directed to work with Commissioner Berger, as Chair of the Finance Committee, on securing subsidy caps for the three-year renewal. Finally, Commissioners Graville and Orcutt will support updates to the CSA around quality and communications.

There was a question about UW's work with EMS and what progress was being made with the monthly calls. Chief Havner was present and commented that the group continues to meet and find common ground and efficiencies. Commissioner Orcutt asked that the Board include firm timelines for services that are of interest to the community, and specifically identified telehealth as one of those what was promised and not yet delivered. He also asked about a possible plan for resident education, and Commissioner Graville wanted to revisit earlier discussions specific to the possibility of Saturday Clinic hours.

Once the renewal term has been executed with UWNC, the Board will revisit the idea of a more robust strategic agenda. This will likely come back in Q'2 2020.

4. NEW BUSINESS

A. Inter Island Healthcare Foundation (IHCF) - Superintendent Presson presented an invitation from the San Juan County PHD #1 Superintendent to participate in a rural health network development planning grant application. The focus of the grant will be to continue the work initiated by the IHCF around Long-term care in San Juan County. The grant will be awarded to a Network of health care organizations that have not previously worked together, and the proposed Network will consist of SJCPHDs #1 & #2 and PeaceHealth. Superintendent Presson confirmed that there is no financial commitment required of the District and the term of the grant is one year. Discussion continued and Commissioners were in agreement that it would be beneficial to have a seat at the table to ensure the needs of Lopez Island are factored into any solution. One of the biggest challenges has been the ability to pay caregivers a living wage. Solving for the workforce challenges is one of the biggest concerns and is something the Board looks forward to exploring further with the grant. Commissioner Orcutt offered to be available for consultation since he has experience from his role with the Hamlet House.

MOVED by Commissioner Orcutt, seconded by Commissioner Graville to sign on to be part of the Network for the purpose of studying the Long-term care needs in the County over a one-year period. VOTE 4:0:0. MOTION CARRIED.

5. CLOSING ITEMS

A. Commissioner Comments - Commissioner Presley provided a brief update on the last Clinic staff meeting. There was a great presentation from a County employee who talked about various programs for children, including an integrated dental program that the Clinic will be pursuing. There was an update on the new allergy shot protocol, and observations as to how to make the program more efficient for the RNs and providers. Superintendent Presson will be participating in the interview panel for the front desk opening now that Janet is fully transitioned to her new role in the lab. Superintendent Presson and the Clinic Manager are continuing exploration with Quest to see if it's possible to transfer lab processing and have them pick up the significant cost of transferring labs off island. Finally, there was an interest in expanding the frequency and type of communication with the community and that is something Karen Hattman is hoping to support.

B. Upcoming Meetings and Key Activities - a list of upcoming meetings was included on the Agenda.

1. Lopez Island FRC/OSW Open House - November 14th; 6 - 8 pm
2. Premera/LifeWise visit - December 12th
3. Quest call with UW - November 27th
4. Mark Bresnick on Lopez - December 5th
5. Clinic Staff Meeting - December 10th
6. Dr. Matt Jaffy on Lopez - December 17th
7. LIHD Regular Board Meeting - December 18th
8. LIHD Strategic Planning Board Meeting - TBD
9. LIHD Quality Committee meeting with LIPT - TBD
10. HealthMatters 2.0 Winter Issue - published January 15th

C. Meeting Adjournment - the Board Chair, Commissioner Presley, adjourned the meeting at 6:38 pm.